CARMEL MISSION
BASILICA

Carmel Mission Bereavement Ministry

"Blessed are they who mourn, for they shall be comforted." Luke 6:21

Funeral Mass and Reception Information Form

Please complete both sides of this form and bring it to your meeting at the Rectory Office.
We will assist in completing the form if necessary. Please print.

Name and age of deceased_____ Date of death_____

Funeral Mass location (circle one): Basilica or Blessed Sacrament Chapel Date/Time: _____

Celebrant: _____Family contact/relationship to deceased: _____

Address, phone and cell numbers of the contact: _____

_____

† Funeral Planning choices below:

How many pews would like to be reserved for your family (each pew seats six people)? _____

Would you like to display a photograph of the deceased at the entrance or in the sanctuary? _____

Optional: Family/Friend Participation. Lectors (2):_____

Bearers of the Gifts of Bread & Wine (2):_____

Eucharistic Ministers (1 or 2):_____

Eulogist if not Celebrant:_____

The eulogy is 10 minutes in duration. (circle one) before Mass or after Communion

Organist_____ Cantor_____

Will you have a guest book? _____ Expected number of mourners_____

Will cremated remains (urn) be present at the Mass? _____

Will the body (casket) be present at the Mass?* _____

Would you like to participate in the entrance procession or be seated in the pew?* _____

If the casket is present at the funeral, do you wish to have pallbearers?* If so, please list their names: _____

_____

_____

Who will place the pall on the casket?* Family: _____ Pallbearers: _____ Funeral Director: _____

* These questions apply only to funerals held in the Basilica.

Is interment planned for the body or cremated remains? _____ Will mourners be invited to attend? _____

Date and time of the interment: _____

† Liturgy of the Word: <u>The suggested Scripture readings are printed on pages 5 through 13 in this booklet.</u>

Circle the number of each reading you chose. If you choose a reading not included in this booklet, please indicate the choice by book, chapter and verse.

First Reading*: 1, 2, 3, 4, 5. _____

Read by: _____

* See note on page 4 about optional readings for the Easter Season which extends from Easter Sunday to Pentecost Sunday.

Responsorial Psalm: 6, 7: 8, 9, 10_____
Cantor sings verses of the Psalm, congregation sings response.

Second Reading: 11, 12, 13, 14, 15, 16, 17, 18 _____

Read by: _____

Gospel, read by the Celebrant: 19, 20, 21, 22, 23, 24, 25, 26 _____

General Intercessions read by the Celebrant; list the names of deceased family members for whom to pray (optional):

_____

_____

† Music Liturgy Hymns: <u>Suggested Hymns are listed on page 14 of this booklet</u>.

Entrance Hymn: _____ Hymn Number _____

Preparation of the Gifts Hymn: _____ Hymn Number _____

Communion Hymn: _____ Hymn Number _____

Recessional Hymn: _____ Hymn Number _____

† *Mass Liturgy Guides:* *Mass Liturgy Guides* are provided by the Mission and will be distributed by Bereavement Ministers.

† Reception: <u>Information concerning a reception held in Crespi Hall.</u>

Our ministers will assist with transferring any memorabilia or picture boards from the church to Crespi Hall after the service.

Please ensure that the food that is to be served at the reception is delivered to Crespi Hall prior to the funeral service. A minister will contact you to verify the time of the food delivery so that someone is there to meet you.

Person or caterer delivering the food: _____Phone:_____